Genealogy Record

COLORADO STATE UNIVERSITY EXTENSION

2023-2024

Project:	**Name:**
Unit Number and/or Title:	**4-H Club:**
Year in this Project: (include current year)	**County:**
Age Group (check one): ❏ Junior (8-10) ❏ Intermediate (11-13) ❏ Senior (14-18)	
Birthdate: (mm/dd/yy)	
Age: (As of December 31, 2023)	

Project and exhibit guidelines for each project are listed in the State Fair Exhibit Requirements available on the web at www.colorado-4h.org.	
I declare that the information in this book is correct, and all 4-H requirements have been completed to the best of my knowledge. ***(This should be signed at the end of the project.)***	
Member's Signature	date
Leader's Signature	date
Parent/Guardian Signature	date

How I Participate in 4-H!

Categories of Participation	Total This Year	Description/Project Title
What 4-H Projects are you taking this year?		
What activities helped you learn the skills for this project? (project meetings, workshops, classes, contests, etc.)		
What Leadership Development experiences did you participate in? (club/district/state/officer, committee chair, LDC, CLC, YouthFest, State Conference, Jr./Teen leader, pledge leader, etc.)		

4-H	Date	Hours	Activity/Title	Location
Citizenship/ Community Service				
Demonstrations/ Presentations/ Speeches		N/A		
		N/A		

Project Expense and Income/Value

*Expenses: **Juniors only**, figure the cost of the specific ingredients and materials use for your final exhibit item or display board. Label the item "Exhibit" or "Board". You can add a more specific name. **Intermediates/Seniors**, list items **purchased** this year for your project, such as tools, ingredients, class fees, etc. (More pages can be added if needed)*

Item	Project Expenses
TOTALS	

*Income or Value: **Intermediates/Seniors Only** 1. List practice items you made- like cakes, cookies, bags, room decorations—and estimate the value by comparing it to a similar item you could buy. 2. Record the value of your exhibit item by comparing it to a similar item you could buy. **Display boards have no value.** 3. Record the amount of money you received for any items you **sold** as Income.*	**Income or Value**
	$
	$
	$
TOTALS	$

Return on Investment
Intermediate and Senior Members

Every day we make decisions about where to spend our time and money and what activities we want to continue. Ask yourself: How did I benefit from this project? What knowledge and skills did I gain from the project? Did I enjoy it? Was it worth the expense? Could I spend money more wisely the next time? Is it worth doing again? Do I want to learn more?

1. What knowledge and skills did you learn that you can use again?

2. How could you use your new skills to save money or to make money?

3. If you made a product to sell, how would you decide a price for your product?

Required Activities
Activity pages in Project Manual (pages 6-11/59-67 for appropriate project year) should be included in record book with date completed and initials. (note: County project requirements follow only Step 1 "The Treasure Hunt"). Include the Activities noted below in your e-record.

What to include in your E-record:

1. "Begin with yourself" Activity
2. "What's in a name" Activity
3. "Family Traits Chart" Activity
4. Pictures of your Treasure Hunter's kit and Research Journal in 4-H photo section
5. Individual Data Sheet (Pick one family unit to complete)
6. Research Plan – included in e-record (complete at least one)

Exhibit Requirements

Project should be presented in a separate sturdy 3-ring binder, with at least 3" rings. Or on Display board per State Fair Requirements.

What to include in your Project Binder:

1. Project Binder with Cover page of project name, Family Tree name, and picture.
2. Binder should be separated into sections using binder dividers and labeled with family surname.
   a. Ex: first section is your father's surname with your family information. The next section is your Father's father's surname, the next section is your mother's father's surname (mother's maiden name), etc.
3. Include the following from "*Getting Started*":
   a. Pedigree Chart with three (3) or more generations, with you as the 1st generation (appendix 1 in manual). Add to the first section of your binder.
   b. Write all names as First name, Middle name, and LAST name, with all surnames in capital letters (Henry Lee JONES).
   c. Put all dates in military form, day/month/year: (12 July 1974).
   d. Family Group sheet for parents and each set of grandparents (appendix 1) placed in correct family section.
      i. Include all sources on back of page (pg 31 of Manual), not required.
4. Include the following from "*Interviewing*":
   a. Interview page-to be placed in correct family section.
   b. Include copies of documents obtained during interview, in correct family section; ex: family photo, family pedigree page from bible, etc.
      i. Include all sources on back of page (pg 31 of Manual), not required.
5. Include the following from "*Correspondence*":
   a. Copy of correspondence email, letter, social media request, etc, in correct family section.
6. Include the following from "Documentation":
   a. Include research documents from the *"Home Source Checklist"* page in the correct family section of your binder (Appendix #3 in manual). Examples include birth or marriage certificates, obituaries, Census records, phone directories, etc, No originals please.
   b. Include all sources on back of page (pg 31 of Manual), not required.

   OR

7. Display Board. Create your own original Family tree including 3 generations; pictures, birth/death/marriage years and states. Board should include fun facts and tidbits learned throughout your journey, for example: stories, anecdotes, surprises, solved mysteries, etc.
   a. Include all charts noted above in e-record if you are NOT choosing to do a binder.

Research Plan

Complete the following research plan for your project binder (complete as many as you need)

Ancestor's Name:	**Date:**

State the Problem or Concern (Research Question) *EX: Where was Grandpa Henry Jones born?*	
What do you know about this Ancestor? *EX: Henry Jones died in Kentucky in 1985. The family Bible says he was born in 1929.*	
List resources related to the problem. *EX: Interview with Grandma, Family Bible information*	
State your Hypothesis.	

What resources may help to solve the problem? *EX: Obituary, church records, etc.*	**Results (what did you find and did it help?):**

Photographs from your 4-H Project

A minimum of four pictures with a descriptive caption for each is required. Additional photos can be added. Pictures must be project-specific.

4-H Story

Length and Format Guidelines

You can type or hand-write your story. If you hand-write the story, use pencil or ink on lined white notebook paper.

If a computer is used to write the story, use plain white paper with no smaller than 12-point font.

Leave wide enough margins so the story can be read if inserted into a report cover.

Limit your story to a maximum of two (2) pages.

Story can be single or double-spaced as long as it does not exceed two pages.

Younger members may want to double-space their story so you can see what you are writing.

Be sure to use proper grammar and sentence structure.

Edit your story when finished. Check your spelling.

Have someone else read your story.

The following questions may help you in composing a story specifically related to your project:

- Why did you choose this project?
- What goals did you set and which ones did you reach?
- What are your 4-H goals for next year?
- What would you do differently if you were to try it again?
- What skills have you learned in the program?
- Have your projects grown in size and scope?
- Were any adults or other 4-H members especially helpful to you? How?
- Has 4-H helped you become a better leader and citizen?
- What has being a 4-H member meant to you?